



# WEDDING PLANNER



*Proudly provided by DJ Mix Master Mac*

**Bride Name:**

**Contact** *(Phone & email):*

**Groom Name:**

**Contact** *(Phone & email):*

**Wedding Date:**

*\*Setup: Day of wedding approx. 3 - 4 hours before ceremony start.*

*\* Tear down / Pack up / Load out: 1 - 2 hours following last song.*

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**Rehearsal Date/Time/Location:**

**Ceremony Start Time/Location:** *(Power? Y/N)*

**Reception Location:** *(Space limited? Y/N), (Expected # of Guests? \_\_\_\_\_)*

**Music Theme:** *(Dance, Throwbacks, Etc.), (Open to requests? Y/N)*

**Wedding Colors:**

**Wedding Hashtag for Social Media:**

**Wedding Officiant:**

**Video/Photographer:**

**Caterer:**



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## Ceremony Itinerary

Guest seating: *(Pre-wedding playlist)*

Groomsmen:

Bridesmaids:

Flower Girl:

Ring Bearer:

Bride:

Signing certificate:

Exit:

Cocktail hour @ \_\_\_: \_\_\_pm: Cocktail music



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## Reception

1. Grand Entrance @ \_\_\_\_: \_\_\_\_pm

***“Good afternoon Ladies and gentlemen, family and friends, and welcome to the always beautiful \_\_\_\_\_ to celebrate the love of \_\_\_\_\_ & \_\_\_\_\_. For those of you who don’t know me, my name is Mackenzie, or as some of you may know me as DJ Mix Master Mac. I will be your host and DJ for today and at this time I would like to direct your attention to our main entrance as we bring in our wedding party...”***

Maid of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Bridesmaids;

Groomsmen;

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

***“Now if you are so able to do so, please stand with me, put your hands together and get ready to make some serious noise for the brand-new Mr. & Mrs.....***

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Song: (\*Pump up the Jam / Let's get ready for this!)



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### 2. Opening remarks / Housekeeping points / Introductions:

#### Introductions:

- Flower girls-
- Ring bearers-
- Parents of the bride-
- Parents of the groom-
- Honored guests (travelled far, grandparents, VIPs, etc)-

### 3. Supper \_\_: \_\_pm, Grace & Order of Eating:

- Saying of Grace:
- Order of eating: *(Couples trivia, games, random etc.)*

### 4. Speeches \_\_: \_\_pm:

- a. Toast to the Bride -
- b. Toast to the Groom -
- c. Welcome to the family Bride Side -
- d. Welcome to the family Groom Side -
- e. Honored guests/friends, extended family etc. toasts -
- f. Thank you's - Bride & Groom

~~~ **BREAK** ~~~ 20/30 Minute Mini-Cocktail Hour ~~~ **BREAK** ~~~

*(Allows time for yourselves & guests to use washroom, refill drinks etc. before 1<sup>st</sup> dance & to setup for party!)*



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5. Cake cutting @ \_\_\_: \_\_\_pm Song: *(Sugar sugar – Archie’s)*

6. Shoe Game \_\_\_: \_\_\_pm: (Immediately following cake cutting)

*(Or any other activity, performance, or entertainment before dancing, i.e. slideshow, etc.)*

7. ~ LOVE STORY ~

8. 1<sup>st</sup> Dance songs \_\_\_: \_\_\_pm:

Bride and Groom:

Father/Daughter:

Mother/Son:

Wedding Party Dance:

9. Tosses:

Bouquet: *(Single Ladies)*

Garter: *(Mission Impossible)*

10. Late night snack @ \_\_\_: \_\_\_PM

11. Last Call @ 12:30 AM

12. Last Song @ 1:00 AM

Last song request: *(if any, I like to close with Sweet Caroline or Don’t Stop Believing)*

13. Tear down / Pack up / Load out:

\*1 – 2 Hours following last song



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### **ORDER OF EATING:**

#### Bride and Groom Trivia Questions:

Where is their honeymoon taking place?

Where did they have their first date?

How long were they in a relationship before getting engaged?

Where did they have their first kiss?

Where did they go on their first vacation?

How did they spend their first Valentine's day together?

Where did they have their most recent vacation?

What are their nicknames?

How many siblings do they have combined?

What college did they go to?

What is their combined age?

What was their first job?

What is their favorite genre of music?

What is their favorite restaurant?

What are their middle names?

What is their favorite sport?

When is their birthday?

Where were they born?

Who is their celebrity crush?

What is their eye color?



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### ~ LOVE STORY ~

Aside from planning your music for your wedding ceremony and reception, one of the things I like to do, if you are interested, is sharing your story with your guests. Many of your guests may have a good idea of what your story together looks like, however not everyone will know how you guys met and the story that you two share. It would be my pleasure to share that love story for you, with your guests on your wedding night.

Your love story should include your favorite memories and milestone moments, while also reflecting your unique personalities and the love you share for each other.

Consider the following prompts to help you with your brainstorming session:

- Where/when/how you both met
- Your first date
- Other memorable dates
- Shared interests, hobbies and activities
- Milestone moments such as moving in together, buying your first home, additional family members like kids and pets
- Travel experiences
- Funny memories/stories
- Things you love about each other
- The proposal story
- Plans for the future

When you think about your partner and your relationship so far, what are the moments that you look back on and smile? These memorable moments are usually the best places to start when it comes to writing an authentic and engaging Love Story.

Having a few entertaining short stories I can tell everyone about you two doesn't have to be lengthy but at the same time we don't want to rush through it. I find that a Love Story lasting about 10-12 min is perfect. However, a very engaging and authentically fun story can easily be much longer without even feeling like it! The more you put into your Love Story, the better engaged your guests become and leads to a fun and memorable night for everyone!

If this interests you, feel free to use the points above to begin putting stories on paper (or this word doc). Please feel free to reach out to me if you find yourselves stuck, I would love to help out, we can always meet up for apps/drinks whenever is most convenient for you guys and get some stories together!

